

# 4-SIGHT

## THE NEWSLETTER OF SIGHT & SOUND SECURITY

### UK TERRORISM THREAT LEVELS

#### INTERNATIONAL in the UK

**SEVERE**  
AN ATTACK IS HIGHLY LIKELY

For more information please see:  
<http://www.mi5.gov.uk>

#### NORTHERN IRISH RELATED in Britain

**SUBSTANTIAL**  
AN ATTACK IS A STRONG  
POSSIBILITY

## Run

## Hide

## Tell

As 2017 ends, we can all look back on what has been another exciting year full of new opportunities. This year has seen the Company provide several new services to our customers. We might be moving forward, but, we will always retain our key ethos of looking after our customers and staff and keeping a personal touch.

I would like to conclude 2017 by wishing a Happy Christmas and prosperous New Year to our employees, their families, our clients and industry colleagues. It has been another successful year and we look forward to continued prosperity for all in 2018. Happy Christmas and a Prosperous New Year to everyone.

*Paul Purchase Managing Director*



### EXTRA MILE RECOGNITION AWARDS



This quarter we would like to award the following Officers:

**1st Prize:** Dan was working at the Kent County Council Headquarters when he assisted in a critical First Aid incident on site. He handled the high pressure situation with laudable professionalism and focus and remained calm and in control, utilising his training in order to support the person in a very challenging environment.

**2nd Prize:** Jan was working on our Swiss Re contract when an unauthorised person attempted to gain entry to the site. The incident became severe, as the person would not initially leave the site and Jan assessed the situation and was able to encourage the individual to leave the site.



### SERVICE AWARDS



**Tul Limbu** has been employed by Sight & Sound for 10 years and is based at John Wallis Academy.

**John Butler** was initially based at Arjo Wiggins in Dartford before moving to the Port of London.

We have also awarded the following 5 year service awards to Gary Postance, Natalie Swinfen Green, Kevin Wright, Ashley Rose and Christopher Stainsby.

Congratulations and thank you for your continued support!



## RUN HIDE TELL



### THREATS AND MITIGATION TO CROWDED EVENTS DURING THE FESTIVE PERIOD

Throughout December and January, Christmas, New Year and Sales period, there is a need to raise awareness and vigilance at events and crowded places without causing alarm.

The national threat level in the UK is: SEVERE - meaning an attack is highly likely. Crowded places remain a very attractive target and due to many festive events throughout London and the UK, crowded places will temporarily, become more prevalent. The festive period will see an increase in the numbers of people visiting Central London and Christmas events across the UK, thus increasing the options available to any would be attacker.

### SPOT THE BALL - HELP FOR HEROES

The "Spot the Ball" competition has raised £250.00. Next month we will be asking employees if they would all donate between

£1.00 to £5.00 from their monthly pay so we can try and get above the £500.00 mark. No matter how you support Help for Heroes, when you do so you become part of The Force for Good, helping those whose lives have been affected whilst serving in the Armed Forces and their families. By baking a cake or riding a bike, your incredible efforts will help to empower our Veterans, enabling them to regain their purpose and have a positive impact on society.



## TRAINING SKILLS

### Creating the right impression

Your appearance matters. When you meet someone for the first time they form an opinion of you very quickly. Do they trust you? Do they have confidence in you? Should they take you seriously? It has even been estimated that what you look like accounts for around 90% of first impressions & first impression COUNTS!



- Looking smart & well turned out will inspire respect & confidence.
- People look for two things, a smart well-kept uniform and an alert confident body language.

You should never relax your image Those you work with continue to judge you by your appearance.

## HEALTH & SAFETY MATTERS

### Slip, Trips and Falls



Slips and trips are the most common cause of injuries.

They happen for a number of reasons – flooring / surface, weather, footwear, housekeeping, design and maintenance etc. Everyone had a part to play to reduce slips and trips from the designer of the space/walkway through to maintenance and space users. If you see a potential slip/trip hazard report it to the Estates Helpdesk. If it's a simple remedy such as cleaning up a small water spill, then do it.

Further advice can be found on the HSE web. With this in mind ALWAYS report slips, trips and falls and near misses to your line manager and our 24 hour Control Room.

## SIA NEWS

### Wearing Your Licence

It is a condition of the licence that a front-line licence holder must wear their licence where it can be seen at all times when engaging in the designated licensable activity, unless they have reported it lost or stolen, or it is in our possession.

Your licence can be revoked or suspended if you do not do so. You can also be prosecuted, as contravening licence conditions is a criminal offence under Section 9 of the Private Security Industry Act 2001.

If you lose or break your licence some people believe that they will be unable to work while they wait for the replacement, this is incorrect. If you are waiting on a replacement licence from the SIA you can still work lawfully, though you should print out your entry on the SIA register of licence holders and carry it with you along with some form of photographic ID. This will enable you to prove that you are licensed, if you are asked to do so by an SIA investigator or an enforcement partner (Example: a police officer or a local authority licensing officer).

